



HOW TO SEND INVOICES TO MY CUSTOMERS THROUGH
WHATSAPP USING BILLING REGISTER?

REQUIREMENTS

- Billing Register must be configured for sending messages via WhatsApp App:

Refer the Help Docs section of our website for detailed instructions on HOW TO SEND MESSAGES TO YOUR CUSTOMERS THROUGH WHATSAPP USING BILLING REGISTER?

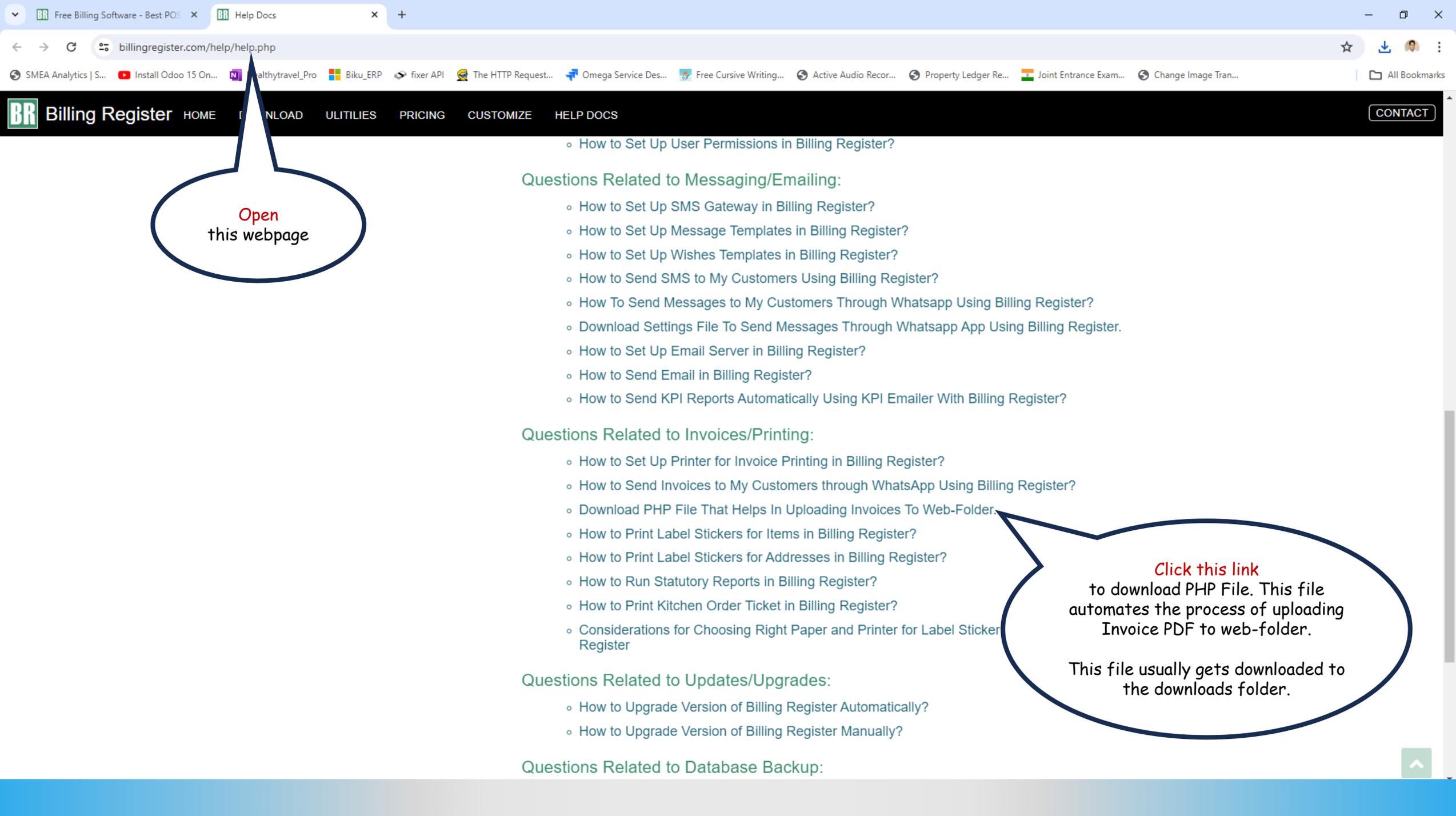
- Web-Folder Setting

When we send an invoice through WhatsApp using Billing Register, it is first uploaded to an online/web folder, a link of the uploaded file is generated for accessing the invoice file and then the link is shared with the message (SMS/WhatsApp message).

Hence, you need to have an access of an online/web folder for sharing the invoice through SMS/WhatsApp. If you don't have any webspace available with you, please consider buying it from Webspace providers like GoDaddy or Riacube etc. You can contact us if you have no prior knowledge about this.



HOW TO ADD WEB-FOLDER SETTING?



Open
this webpage

- [How to Set Up User Permissions in Billing Register?](#)

Questions Related to Messaging/Emailing:

- [How to Set Up SMS Gateway in Billing Register?](#)
- [How to Set Up Message Templates in Billing Register?](#)
- [How to Set Up Wishes Templates in Billing Register?](#)
- [How to Send SMS to My Customers Using Billing Register?](#)
- [How To Send Messages to My Customers Through Whatsapp Using Billing Register?](#)
- [Download Settings File To Send Messages Through Whatsapp App Using Billing Register.](#)
- [How to Set Up Email Server in Billing Register?](#)
- [How to Send Email in Billing Register?](#)
- [How to Send KPI Reports Automatically Using KPI Emailer With Billing Register?](#)

Questions Related to Invoices/Printing:

- [How to Set Up Printer for Invoice Printing in Billing Register?](#)
- [How to Send Invoices to My Customers through WhatsApp Using Billing Register?](#)
- [Download PHP File That Helps In Uploading Invoices To Web-Folder.](#)
- [How to Print Label Stickers for Items in Billing Register?](#)
- [How to Print Label Stickers for Addresses in Billing Register?](#)
- [How to Run Statutory Reports in Billing Register?](#)
- [How to Print Kitchen Order Ticket in Billing Register?](#)
- [Considerations for Choosing Right Paper and Printer for Label Sticker Register](#)

Click this link
to download PHP File. This file
automates the process of uploading
Invoice PDF to web-folder.

This file usually gets downloaded to
the downloads folder.

Questions Related to Updates/Upgrades:

- [How to Upgrade Version of Billing Register Automatically?](#)
- [How to Upgrade Version of Billing Register Manually?](#)

Questions Related to Database Backup:

```
UploadFiles.php - Notepad
File Edit Format View Help
<?php

mb_detect_order("UTF-8");
//print_r(mb_detect_order());
//return "";

$password = "ABCD@XYZ1368!@";
//$maxFolderSizeINMBs = 0;
$maxFolderSizeINMBs = 90; //Put zero for unlimited.

function echoResponse($retval)
{
    if(empty($retval))
    {
        echo "";
    }
    else
    {
        echo $retval;
    }
    die();
}

if (isset($_REQUEST['password']))
{
    if ($GLOBALS['password'] != $_REQUEST['password'])
    {
        echoResponse("-200");
        return 0;
    }

    try
    {
        $retval=saveUploadedFiles();
        echoResponse($retval);
    }
    catch(Exception $e)
    {
        echoResponse("-300");
        return 0;
    }
}
```

Open the download PHP File using Notepad.
Change your password as desired.

Set Max Folder Size.
When folder spaces gets exhausted, it will automatically delete the older files.

Login to your Web-folder using Cpanel credentials as provided by your web-space provider.

Upload the PHP File into your web-folder.

This is the folder where all invoice-PDFs will be saved.

The screenshot shows the cPanel File Manager v3 interface. The left sidebar displays a file tree with various folders, including .appdata, .cpanel, .php, and public_html. The main area shows a file named 'UploadFiles.php' with a size of 3.59 KB, last modified on Sep 6, 2023, at 3:48 PM, and permissions of 0644. The interface includes a search bar, a toolbar with actions like delete, rename, and edit, and a navigation pane with options like Back, Forward, and Reload.

Name	Size	Last Modified	Type	Permissions
UploadFiles.php	3.59 KB	Sep 6, 2023, 3:48 PM	text/x-generic	0644

- Search forms here
- Sales
 - Customers
 - Purchases
 - Suppliers
 - Inventory
 - Production
 - Labels/Stickers
 - Accounting
 - Marketing
 - Administrative Tasks
 - Statutory Master Data
 - General Settings
 - General Master Data
 - Organization

Click on the General Settings menu button

Holidays :

Holiday Name	Date	Refresh
--------------	------	---------

- Check Invalid Records
- Events/Reminders
- Statutory Reports

- Search forms here
- Sales
 - Customers
 - Purchases
 - Suppliers
 - Inventory
 - Production
 - Labels/Stickers
 - Accounting
 - Marketing
 - Administrative Tasks
 - Statutory Master Data
 - General Settings
 - Settings - Common For All
 - Settings - My Machine Specific
 - Misc. Settings - Common For All
 - Misc. Settings - My Machine Specific
 - Auto Open Forms
 - Auto Open Menu
 - Reset Screen Resolution
 - General Master Data
 - Organization

Click on
The Settings -
Common For All
button

Holidays :

Holiday Name	Date	Refresh
--------------	------	---------

- Check Invalid Records
- Events/Reminders
- Statutory Reports

SETTINGS - COMMON FOR ALL

- Accounting
- Address
- Channel Sales Partner
- Customers/Leads
- Employee
- Item Transfer
- Items
- Label/Sticker Printing
- Notifications
- Pricing
- Production
- Purchases
- Reset Numbering
- Sales
- Sales - Touch Interface
- Sales/Purchases
- Suppliers
- System Features
- Miscellaneous**

Settings
Change width and height of forms based on System Resolution
System Generated Additional Charge-ID format on adding new Additional Charge
System Generated Storage Location-ID format on adding new Storage Location
File Size Setting (in KB)
Auto Correction Of Text
Close Application when in Idle State
Theme Setting
Web Folder Settings

1. Choose Miscellaneous Group

2. Choose Web Folder Settings

3. Enter Your Web-folder's Public Path

4. Enter the Password As set in the PHP File

Value	Description
https://www.MyWebspace.com/BRInvoices	Web Folder Path To Upload Files
AB12!@#	Web Folder Password



HOW TO SMS INVOICE AS PDF?

Chats

Search or start a new chat

Shashvat Gupta (You) Yesterday
✓ <https://www.linkedin.com/posts/pau...>

Select at least one contact (anyone) if not already selected.

Open WhatsApp App, **if it is not already open.**



WhatsApp for Windows

Send and receive messages without keeping your phone online.
Use WhatsApp on up to 4 linked devices and 1 phone at the same time.

🔒 End-to-end encrypted

Search forms here

- Sales
- Customers
- Purchases
- Suppliers
- Inventory
- Production
- Labels/Stickers
- Accounting
- Statutory Reports
- Marketing
- Administrative Tasks
- Statutory Master Data
- General Settings
- General Master Data
- Organization

Click on Sales menu button

Holidays :

Holiday Name	Date	Refresh
--------------	------	---------

[Check Invalid Records](#)

[Events/Reminders](#)

BILLING REGISTER

Financial Year 2022-2023
01-04-2022 To 31-03-2023

Change Financial Year

About



- Search forms here
- Sales
 - Sales - To
 - Customer
 - Customer
 - Bulk Printing Of Invoice/Estimate
 - Pending Tasks
 - Sale Orders
 - Sale Performance - General
 - Sale Performance - By Receipt
 - Sale Performance - By Customer
 - Sale Performance - By Items
 - Sale Performance - By WWT Items
 - Sale Log
 - Point Of Service Management
- Customers
 - Purchases
 - Suppliers
 - Inventory
 - Production
 - Labels/Stickers
 - Accounting
 - Statutory Reports
 - Marketing

Click on Sales button

Holidays :

Holiday Name	Date	Refresh

Check Invalid Records

Events/Reminders

Date	Sr. No.	Customer
07-02-2023	1	Neelam Sahni

Basic Details Miscellaneous Send Message

^ Sale No: 2022-23/1 SB Sec: WKIN Date: 07-02-2023 Sale Type: Local Cash Sale to Consumer
 Customer: Choose Customer C+ ^ID: NS1 Assign Clear ^ADDRESS
 Phone: 985-503-6875 Name: Neelam Sahni
 City: State: Billing Address: Apply Discount

Item No.	>Selling Qty.^	Selling Unit	^ Unit List Price	Unit Extra Charge	Discount %	Unit Discount	Unit Sale Price	Gross Price	Gross Discount	Sale Price	^ Tax Amount	Net Price
1	1	Pc	300.00 /Pc	0.00 /Pc	0	0.00	300.00	300.00	0.00	300.00	0.00	300.00
^Item Amul Sundae Chocolate Magic 1 L Tub With W/O ^ I-Note Misc ^ Status Completed												

Click here to Unlock the form

SALES

Delete Item Selected All Quantity - 1 + Item Order ↑ 1 ↓

Items With-Without Additional Charges Load Items From SO

Search Item Here		Scan Barcode Here		
Main Category	Items	Internal Code	List Price	Tax
Bakery	Fruit Bun		10	
Cold drinks	McMohan's Pizza - Large - Ready to		100	
Confectionery	McMohan's Pizza - Medium - Reac		70	
FMCG - Food	McMohan's Pizza - Small - Ready to		50	
Ice Cream	Pizza Base - Large	PB-L	50	
	Pizza Base - Medium		40	

Gross Price(Incl.)	300.00
Discount % :	0
Discount :	0.00
Sale Price(Incl.)	300.00
Add. Chrgs(Incl.)	0.00
^ Tax Amount :	0.00
Net Price :	300.00
^ Round Off :	0.00
Receivable Amt:	300.00
^ Change Paid :	0.00
Amt Balance :	0.00

^ Current Credit Balance Pay/Take Balance
 -140.00
 Received IN ^ Amount
 Cash 300.00 D
 * 0.00 D
 Amt Received 300.00 Clear
 Print Set Two Copies
 Copy All Invoice Invoice
 Size A4 Portrait
 Sale Slip 1L 80(70) mm
 Print All Print/Send PDF

Date	Sr. No.	Customer
07-02-2023	1	Neelam Sahni

Basic Details Miscellaneous

Send Message

^ Sale No: 2022-23/1 SB Sec: WKIN Date: 07-02-2023 Sale Type: Local Cash Sale to Consumer
 Customer: Choose Customer C+ ^ID: NS1 Assign Clear ^ADDRESS
 Phone: 985-503-6875 Name: Neelam Sahni Clear
 City: State: Billing Address: Apply Discount
 Local (Intra-State) Cash ^ Status > Completed
 Sale To Registered Dealer
 POS For Tax
 Item No. >Selling Qty.^ Selling Unit ^ Unit List Price Unit Extra Charge Discount % Unit Discount Unit Sale Price Gross Price Gross Discount Sale Price ^ Tax Amount Net Price
 1 1 Pc 300.00 /Pc 0.00 /Pc 0 0.00 300.00 300.00 0.00 300.00 0.00 300.00
 ^Item Amul Sundae Chocolate Magic 1 L Tub With W/O ^ I-Note Misc ^ Status Completed

Let's send the invoice for this Sale.

Delete Item Selected All Quantity 1 Item Order 1
 Items With-Without Additional Charges Load Items From SO
 Search Item Here Scan Barcode Here

Main Category	Items	Internal Code	List Price	Tax
Bakery	Fruit Bun		10	
Cold drinks	McMohan's Pizza - Large - Ready to		100	
Confectionery	McMohan's Pizza - Medium - Reac		70	
FMCG - Food	McMohan's Pizza - Small - Ready to		50	
Ice Cream	Pizza Base - Large	PB-L	50	
	Pizza Base - Medium		40	

Gross Price(Incl.)	300.00
Discount % :	0
Discount :	0.00
Sale Price(Incl.)	300.00
Add. Chrgs(Incl.)	0.00
^ Tax Amount :	0.00
Net Price :	300.00
^ Round Off :	0.00
Receivable Amt:	300.00
^ Change Paid :	0.00
Amt Balance :	0.00

^ Current Credit Balance Pay/Take Balance
 -140.00
 Received IN ^ Amount
 Cash 300.00 D
 * 0.00 D
 Amt Received 300.00 Clear
 Print Set Two Copies
 Copy All Invoice Invoice
 Size A4 Portrait
 Sale Slip 1L 80(70) mm
 Print All Print/Send PDF

Record: 1 of 1 No Filter Search
 Search All Start Text End Text

SALES

E+

Record: 1 of 1

Search

All Start Text End Text

Basic Details Miscellaneous

Send Message

^ Sale No: 2022-23/1 SB Sec: WKIN Date: 07-02-2023 Sale Type: Local Cash Sale to Consumer

Customer: Choose Customer C+ ^ID: NS1 Assign Clear ^ADDRESS

Phone: 985-503-6875 Name: Neelam Sahni

City: State:

Local (Intra-State) Cash ^ Status > Completed

Sale To Registered Dealer

POS For Tax Billing Address Apply Discount

Item No.	>Selling Qty.^	Selling Unit	^ Unit List Price	Unit Extra Charge	Discount %	Unit Discount	Unit Sale Price	Gross Price	Gross Discount	Sale Price	^ Tax Amount	Net Price
1	1	Pc	300.00 /Pc	0.00 /Pc	0	0.00	300.00	300.00	0.00	300.00	0.00	300.00
^Item Amul Sundae Chocolate Magic 1 L Tub With W/O ^ I-Note Misc ^ Status Completed												

Delete Item Selected All Quantity 1 Item Order 1

Items With-Without Additional Charges Load Items From SO

Search Item Here Scan Barcode Here

Main Category	Items	Internal Code	List Price	Tax
Bakery	Fruit Bun		10	
	McMohan's Pizza - Large - Ready to		100	
	McMohan's Pizza - Medium - Reac		70	
	McMohan's Pizza - Small - Ready t		50	
	Pizza Base - Large	PB-L	50	
	Pizza Base - Medium		40	

Gross Price(Incl.) 300.00

Discount % : 0

Discount : 0.00

Sale Price(Incl.) 300.00

^ Tax Amount : 0.00

Net Price : 300.00

^ Round Off : 0.00

Receivable Amt: 300.00

^ Change Paid :

Amt Balance :

^ Current Credit Balance -140.00 Pay/Take Balance

Received IN ^ Amount

Cash 300.00 D

* 0.00 D

Amt Received 300.00 Clear

Print Set Two Copies

All Invoice

A4 Portrait Invoice

1L 80(70) mm Invoice

Print All Print/Send PDF

Click on Print/Send PDF

SALES

E+

Date	Sr. No.	Customer
07-02-2023	1	Neelam Sahni

Record: 1 of 1 | No Filter | Search

Search All Start Text End Text

Basic Details Miscellaneous

^ Sale No: 2022-23/1 SB Sec: WKIN Date: 07-02-2023 Sale Type: Local Cash Sale to Consumer

Customer: Choose Customer Phone: 985-503-6875 City:

Item No. > Selling Qty.^ Selling Unit

Item No.	Selling Qty.	Selling Unit	Price
1	1	Pc	300

^ Item Amul Sundae Chocolate Magic 1 L T

Delete Item Selected All

Items With-Without Additional Charges

Search Item Here

Main Category	Item	Qty	Price
Bakery	Fruit Bun	10	
	McMohan's Pizza - Large - Ready to Eat	100	
	McMohan's Pizza - Medium - Ready to Eat	70	
	McMohan's Pizza - Small - Ready to Eat	50	
	Pizza Base - Large PB-L	50	
	Pizza Base - Medium	40	

Create PDF

CREATE PDF

Invoice Copy Nomenclature: Two Copies

Select Invoice Copy

- Original Copy
- Duplicate Copy

Save In Folder: C:\Users\shash\Desktop

Drag Folder Here Browse

Save files in Sub-Folder named '2022-23 1'

Open PDF After Creation Close Screen After Print

Create PDF Create and Email PDF Create and SMS PDF

Send Message

Local (Intra-State) Cash ^ Status > Completed

Sale To Registered Dealer POS For Tax Billing Address Apply Discount

Item	Gross Price	Gross Discount	Sale Price	^ Tax Amount	Net Price
0	300.00	0.00	300.00	0.00	300.00

^ I-Note Misc ^ Status Completed

Incl.)	300.00
Discount :	0.00
Sale Price(Incl.)	300.00
Add. Chrgs(Incl.)	0.00
^ Tax Amount :	0.00
Net Price :	300.00
^ Round Off :	0.00
Receivable Amt:	300.00
^ Change Paid :	0.00
Amt Balance :	0.00

^ Current Credit Balance Pay/Take Balance

Received IN ^ Amount

Cash 300.00 D

* 0.00 D

Amt Received 300.00 Clear

Print Set Two Copies

Copy All Invoice Invoice

Size A4 Portrait Invoice Invoice

Sale Slip 1L 80(70) mm Invoice Invoice

Print All Print/Send PDF

Click on Create and SMS PDF

SALES

E+

Record: 1 of 1 | No Filter | Search

Search All Start Text End Text

Basic Details Miscellaneous

^ Sale No: 2022-23/1 SB Sec: WKIN Date: 07-02-2023 Sale Type: Local Cash Sale to Consumer

Customer: Choose Customer Phone: 985-503-6875 City:

Item No.	Selling Qty.	Selling Unit	Item
1	1	Pc	Amul Sundae Chocolate Magic 1 L Tu

Items With-Without Additional Charges

Search Item Here

Main Category	Item	Qty	Unit
Bakery	Fruit Bun	10	
	McMohan's Pizza - Large - Ready to	100	
	McMohan's Pizza - Medium - Reac	70	
	McMohan's Pizza - Small - Ready t	50	
	Pizza Base - Large PB-L	50	
	Pizza Base - Medium	40	

Send Message

Local (Intra-State) Cash ^ Status > Completed

Sale To Registered Dealer POS For Tax Billing Address Apply Discount

Item	Gross Price	Gross Discount	Sale Price	^ Tax Amount	Net Price
0	300.00	0.00	300.00	0.00	300.00

^ I-Note Misc ^ Status Completed

Gross Price(Incl.)	300.00
Discount % :	0
Discount :	0.00
Sale Price(Incl.)	300.00
Add. Chrgs(Incl.)	0.00
^ Tax Amount :	0.00
Net Price :	300.00
^ Round Off :	0.00
Receivable Amt:	300.00
^ Change Paid :	0.00
Amt Balance :	0.00

^ Current Credit Balance Pay/Take Balance

Received IN ^ Amount

Cash 300.00 D

* 0.00 D

Amt Received 300.00 Clear

Print Set Two Copies

Copy All Invoice Invoice

Size A4 Portrait Invoice Invoice

Sale Slip 1L 80(70) mm Invoice Invoice

Print All Print/Send PDF

Create PDF

CREATE PDF

Invoice Copy Nomenclature Two Copies

Printing ? X

Now outputting 'Invoice' to the file 'C:\Users\shash\Desktop\Tax Invoice 2022-23 1 (Duplicate Copy).pdf'.

Cancel

Save In Folder

C:\Users\shash\Desktop

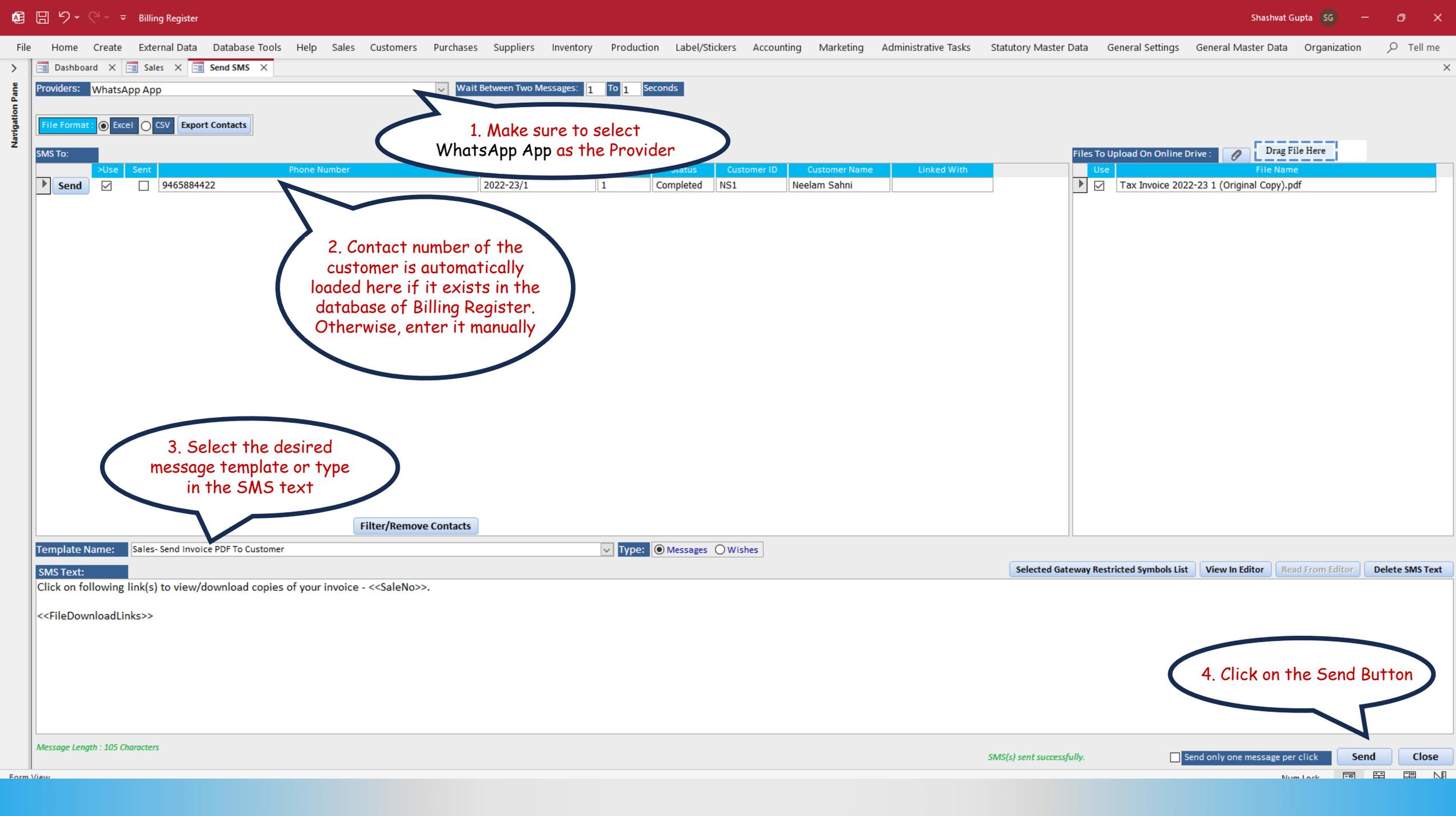
Drag Folder Here Browse

Save files in Sub-Folder named '2022-23 1'

Open PDF After Creation Close Screen After Print

Create PDF Create and Email PDF Create and SMS PDF

PDF of the invoice is being generated.



1. Make sure to select WhatsApp App as the Provider

2. Contact number of the customer is automatically loaded here if it exists in the database of Billing Register. Otherwise, enter it manually

3. Select the desired message template or type in the SMS text

4. Click on the Send Button

Providers: WhatsApp App

Wait Between Two Messages: 1 To 1 Seconds

File Format: Excel CSV

>Use	Sent	Phone Number	Status	Customer ID	Customer Name	Linked With
<input checked="" type="checkbox"/>	<input type="checkbox"/>	9465884422	Completed	NS1	Neelam Sahni	

Use	File Name
<input checked="" type="checkbox"/>	Tax Invoice 2022-23 1 (Original Copy).pdf

Template Name: Sales- Send Invoice PDF To Customer Type: Messages Wishes

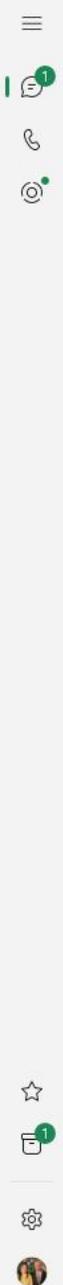
SMS Text: Click on following link(s) to view/download copies of your invoice - <<SaleNo>>.

<<FileDownloadLinks>>

Message Length : 105 Characters

SMS(s) sent successfully.

Send only one message per click



Chats

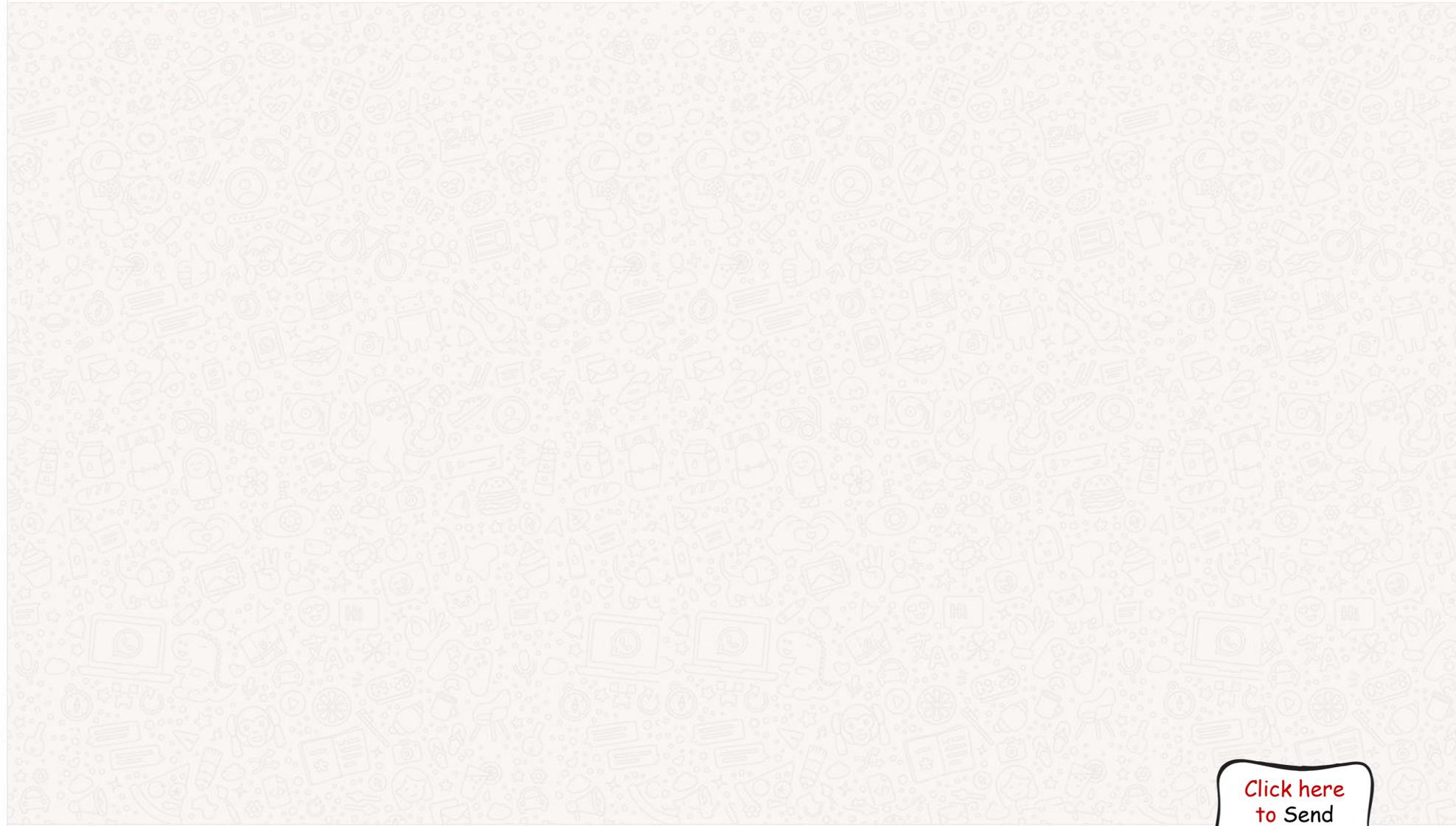


 Vilakshan Gupta



Search or start a new chat

 **Vilakshan Gupta** 4:47 PM
Dear Business Owner If you are too...



Click on following link(s) to view/download copies of your invoice - 2022-23/1.

  [https://www.MyWebFolderSpaceHere.com/BRCustomerInvoices/XHXJSY-Tax-Invoice-2022-23-1-\(Original-Copy\).pdf](https://www.MyWebFolderSpaceHere.com/BRCustomerInvoices/XHXJSY-Tax-Invoice-2022-23-1-(Original-Copy).pdf)

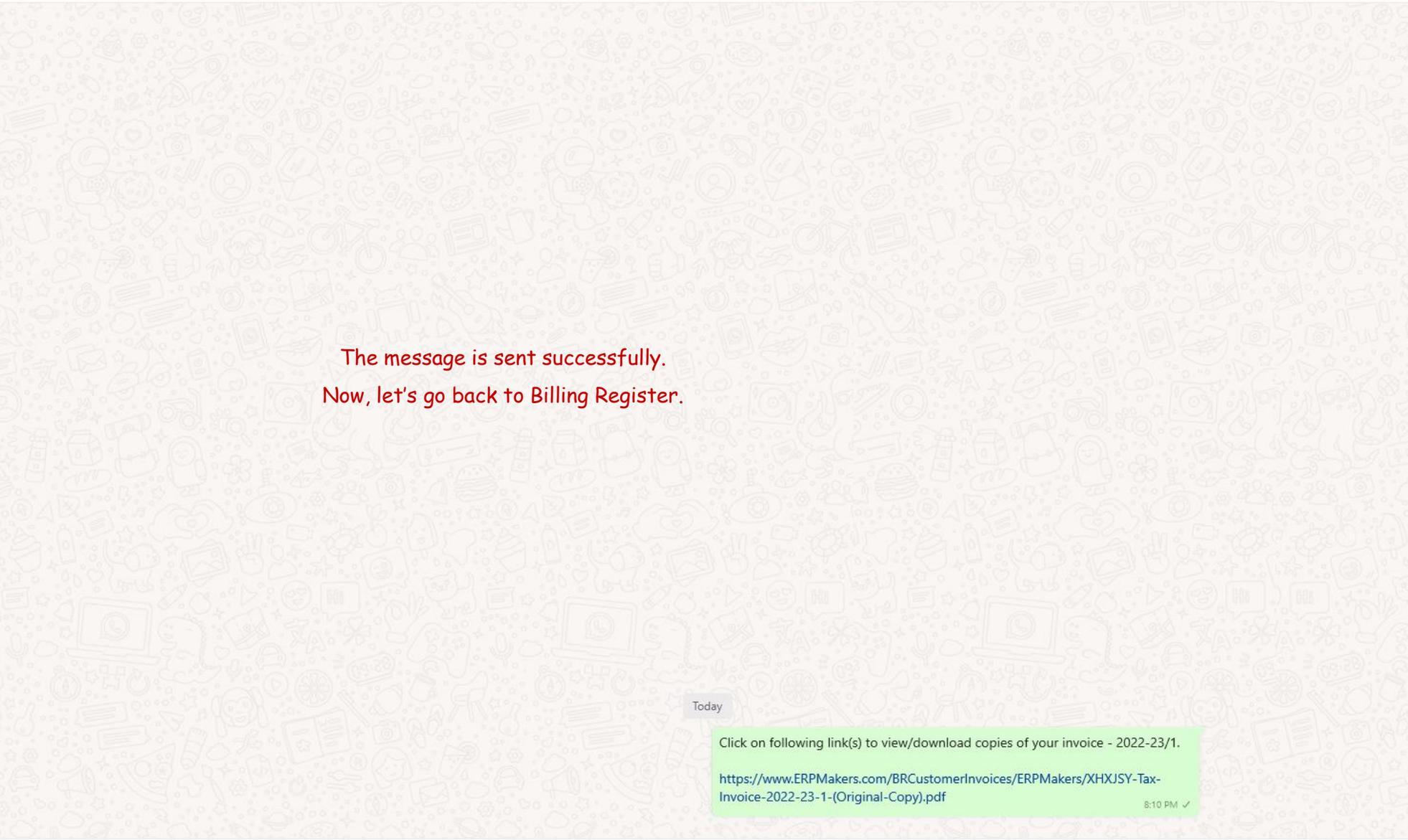
Click here to Send the message



WhatsApp Chats sidebar containing navigation icons (home, back, forward, search, settings, profile) and a list of chat items. The top item is for 'Vilakshan Gupta' with a timestamp of 8:10 PM and a preview text: 'Click on following link(s) to view/do...'

Vilakshan Gupta

WhatsApp chat action icons: video call, voice call, search



The message is sent successfully.
Now, let's go back to Billing Register.

Today

Click on following link(s) to view/download copies of your invoice - 2022-23/1.
[https://www.ERPMakers.com/BRCustomerInvoices/ERPMakers/XHXJSY-Tax-Invoice-2022-23-1-\(Original-Copy\).pdf](https://www.ERPMakers.com/BRCustomerInvoices/ERPMakers/XHXJSY-Tax-Invoice-2022-23-1-(Original-Copy).pdf)

8:10 PM ✓

Type a message



Providers: WhatsApp App Wait Between Two Messages: 1 To 1 Seconds

File Format: Excel CSV Export Contacts

SMS To:

	>Use	Sent	Phone Number	^ Sale No	Order No	Status	Customer ID	Customer Name	Linked With
<input type="button" value="Send"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	9465884422	2022-23/1	1	Completed	NS1	Neelam Sahni	

Files To Upload On Online Drive :

	Use	File Name
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Tax Invoice 2022-23 1 (Original Copy).pdf

You can also visually confirm that the message is sent successfully from the Sent Checkbox and the message at the bottom.

Template Name: Sales- Send Invoice PDF To Customer Type: Messages Wishes

SMS Text: Click on following link(s) to view/download copies of your invoice - <<SaleNo>>.

<<FileDownloadLinks>>

Message Length : 105 Characters

SMS(s) sent successfully.

Send only one message per click